



DEPARTMENT OF THE NAVY

OFFICE OF THE SECRETARY

1000 NAVY PENTAGON

WASHINGTON, D.C. 20350-1000

SECNAVINST 5430.104

ASN(I&E)

07 August 1995

SECNAV INSTRUCTION 5430.104

From: Secretary of the Navy

Subj: CHARTER FOR THE POSITION AND OFFICE OF THE ASSISTANT
SECRETARY OF THE NAVY (INSTALLATIONS & ENVIRONMENT)

Ref: (a) SECNAV Instruction 5430.7L (NOTAL)
(b) 10 U.S.C. 5016

1. Purpose. To establish the position and the office of the Assistant Secretary of the Navy (Installations & Environment) and to identify the responsibilities of that position.

2. Discussion. An effectively planned, developed and managed shore establishment and base structure for the Navy and the Marine Corps, respectively, together with up-to-date, forward looking environmental, safety and occupational health programs for both Services, are key elements in the Navy Department's support of operating forces into the next century. The forthcoming revision to reference (a) will reflect these responsibilities. To emphasize the importance of these matters, and the commitment of the senior leadership to them, the Civilian Executive position of Assistant Secretary of the Navy (Installations & Environment) was established as one of the four Assistant Secretaries of the Navy authorized by reference (b).

3. Assignment of Responsibilities

a. This Assistant Secretary is responsible to the Secretary of the Navy for the formulation of Department-wide policies and procedures, and for overseeing all Department of the Navy functions and programs relating to the following:

(1) Environmental protection, planning and restoration ashore and afloat, and natural and cultural resources conservation;

(2) Acquisition, utilization, and disposal of real property, housing, and other facilities, including all planning connected therewith;

(3) Construction, operation, management, maintenance and repair of installations, housing and other facilities;



(4) Timely completion of closures and realignments of installations under applicable base closure laws to promote efficient and prompt reuse by and economic redevelopment of the affected local communities;

(5) Department of the Navy operational and long range basing and infrastructure requirements analysis;

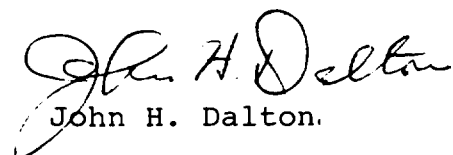
(6) Safety and occupational health for both military and civilian personnel; and

(7) Allocation of resources and requirements relating to the foregoing subparagraphs.

b. As may be directed by the Secretary of the Navy from time to time, this Assistant Secretary will assume other responsibilities in addition to those enumerated in paragraph 3a.

c. The Office of the Assistant Secretary of the Navy (Installations & Environment) is established to assist in the efficient discharge of the responsibilities enumerated in paragraph 3a. That Office shall include a Principal Deputy Assistant Secretary of the Navy (Installations & Environment) and such other Deputy Assistant Secretaries as required. The Assistant Secretary shall prescribe the organization of the Office of the Assistant Secretary of the Navy (Installations & Environment) and assign to each component the specific duties for which it is responsible.

d. As the chief legal officer of the Department, the General Counsel of the Navy is responsible for delivery of the full range of legal services necessary to assist the Assistant Secretary and the members of the Office of the Assistant Secretary to perform the responsibilities enumerated in paragraph 3, and for allocating appropriate resources within the Office of the General Counsel for that purpose. The General Counsel or his designee is responsible for approving for form and legality any instrument (e.g., a lease) or other document that purports to discharge, create, convey, modify or otherwise affect the legal rights, duties and obligations of the Department.


John H. Dalton.

SECNAVINST 5430.104
07 AUG 1995

Distribution:

SNDL A (Navy Department)
21A (Fleet Commanders in Chief)
23C (COMNAVRESFOR)
C25A (OPNAV Support Activity Detachment) (Ft. Ritchie only)
41A (Military Sealift Command)
FD1 (Commander, Naval oceanography Command)
FE1 (Commander, Naval Security Group)
FF1 (Naval District Commandants)
FG1 (Commander, Naval Telecommunications Command)
FKA1 (Systems Command)
FS1 (Commander, Naval Intelligence Command)
FT1 (Chief of Naval Education and Training)
FPL (Director, Civilian Personnel Command)

Copy to:

Secretary of Defense
Secretary of the Army
Secretary of the Air Force
SECNAV/OPNAV Directives Control Office
Washington Navy Yard Bldg 200
901 M Street SE
Washington, DC 20374-5074 (20 Copies)

Order from:

Naval Inventory Control Point
Cog "I" Material
700 Robbins Avenue
Philadelphia, PA 19111-5098

Stocked: 25 Copies